

How to Measure Your Project for Permit Drawings

Project Intake Measurement Guide

Most projects can be quoted and completed using client-provided measurements and photos. Follow the steps below to capture what's needed.

- Measure in feet and inches
- Measure from inside face to inside face
- Round to nearest 1/2"
- (don't overthink precision)
- Label all measurements clearly
- If unsure, estimate and note "approx"

Section A — Interior Spaces

Capture the following for each room involved:

- Overall room length and width
- Ceiling height
- Door widths (each door)
- Window widths (each window)
- Stair location (if applicable)

Note: measure from finished face to finished face where possible.

Section B — Decks / Exterior Work

- Overall deck size (length × width)
- Height above grade at deck surface
- Number of steps
- Connection to house (ledger-attached or freestanding)
- Approximate post spacing (if existing deck)

Section C — Renovations / Additions

- Description of what is changing

- Walls to remove or add
- Openings to modify (doors/windows)
- Any structural concerns (if known)
- Overall dimensions of affected area

Data Tiers — How It Affects Pricing

Tier	What It Means	Impact
Tier 1 Client Data	You submit measurements, photos, and sketch	Included in base price. Fastest turnaround.
Tier 2 Assisted	Partial info provided — gaps filled remotely	+ \$200 – \$500 depending on scope
Tier 3 Site Measure	On-site measurement and documentation required	Deck +\$300–\$600 / Basement +\$400–\$800 / Renovation +\$500–\$1,500

Final pricing is based on project scope and level of information provided. Projects with complete measurements and photos are typically completed faster and at the lower end of the range.